

Completion of Sexual Harassment Training



SAGMORE BRIDGE CLUB, LLC

New York State Labor Law requires all employers to adopt a sexual harassment prevention policy that includes a complaint form to report alleged incidents of sexual harassment. This training must be completed by October, 9 2019.

EMPLOYEE INFORMATION

Name: _____

Work Address: 6901 Jericho Turnpike, Syosset, NY 11791 Work Phone: 516-558-7799

Job Title: _____ Email: _____

SUPERVISORY INFORMATION

Supervisor's Name: Silvana Morici

Title: Owner

Work Address: 6901 Jericho Turnpike, Syosset, NY 11791

Work Phone: 516-558-7799

COMPLETION OF TRAINING (all must be completed to receive certification)

My Training:

- was interactive and my employer discussed and addressed all of my questions
- included an explanation of sexual harassment consistent with guidance issued by the Department of Labor in consultation with the Division of Human Rights
- included examples of unlawful sexual harassment
- included information concerning the federal and state statutory provisions concerning sexual harassment and remedies available to targets of sexual harassment
- included information concerning employees' rights of redress and all available forums for adjudicating complaints
- included information addressing conduct by supervisors and additional responsibilities for supervisors
- included clear information on how to make a complaint and who to direct my complaints to

Signature: _____

Date: _____